

**BOARD OF SUPERVISORS
REGULAR SCHEDULED MEETING
MONDAY, SEPTEMBER 18, 2023
6:00 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, September 18, 2023 at 6:00 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District
William H. Hogan	Appomattox River District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District

Remotely via telephone:

Alfred L. Jones, III	Piney Mountain District
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Also, Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
Johnnie Roark, Planning/Zoning/Economic Administrator/Deputy Director of Operations
Wanda McCormick, Accounts Payable Specialist/Admin. Asst.
Ace Bailey, Information Technology Systems Mgr.

CALL TO ORDER – Chairman Carter called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Invocation – Mr. Hogan

SETTING OF AGENDA

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all other members present, and remotely via telephone voting yes to approve the agenda, as amended.

CITIZEN PUBLIC COMMENT PERIOD

Mr. Ken Wolfskill who resides at 1488 Poorhouse Creek Rd., Appomattox, VA appeared before the Board in support of Mr. Paul Michael Raymond as a nominee to the Library Board of Trustees.

Mr. Murch who resides at 1890 Church Street, Appomattox, VA appeared before the Board in support of Mr. Paul Michael Raymond as a nominee to the Library Board of Trustees.

APPEARANCES

Sheriff Simpson appeared before the Board and discussed the on-going public safety problem with the State magistrate system.

PUBLIC HEARING

Resolution to Authorize Use of PPEA Ordinance

At 6:26 p.m. after due notice was given, Chairman Carter called the Public Hearing to order to receive comments on the Resolution to Authorize Use of PPEA Ordinance.

RESOLUTION TO AUTHORIZE USE OF PPEA ORDINANCE

WHEREAS, pursuant to Virginia law, Appomattox County has adopted a PPEA Ordinance; and

WHEREAS, pursuant to said PPEA ordinance the County did solicit PPEA proposals for the renovation of the historic courthouse; and

WHEREAS, only one (1) company (Jamerson-Lewis) submitted a PPEA proposal, and

WHEREAS, the Appomattox County Board of Supervisors has reviewed said PPEA proposal.

NOW BE IN THEREFORE RESOLVED by the Board of Supervisors of Appomattox County hereby determines that utilizing the PPEA procedure is likely to be advantageous to the County and the public based upon the probable scope, complexity and priority of need.

The Public Hearing was closed at 6:33 p.m. after receiving no comments.

Motion made by Mr. Hinkle, seconded by Mr. Hipps to adopt the resolution to authorize use of the PPEA ordinance. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Jones-yes (remotely via telephone); Mr. Carter-yes.

Renovation and Adaptive Reuse of the 1890's Appomattox County Courthouse, PPEA Proposal

At 6:34 p.m. after due notice was given, Chairman Carter called the Public Hearing to order to receive comments on the renovation and adaptive reuse of the 1890's Appomattox County Courthouse, PPEA proposal. Mr. Ken Wolfskill who resides at 1488 Poorhouse Creek Rd., Appomattox, VA appeared before the Board in support of the Courthouse renovations and suggested borrowing the money from County funds, plus paying the interest back to ourselves. Mr. William Cook, President of Jamerson-Lewis Construction appeared before the Board and gave an overview of the PPEA proposal. The Public Hearing was closed at 6:41 p.m. after receiving no further comments.

Motion made by Mr. Hinkle, seconded by Mr. Hipps to authorize staff and Jamerson-Lewis Construction to proceed with the preparation of the Comprehensive Agreement. Chairman

Carter called for a roll call vote: Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Jones-yes (remotely via telephone); Mr. Carter-yes.

ACTION ITEMS

Proven Ministries Skeet Shoot Fundraiser Event Application

Motion made by Mr. Hipps, seconded by Mr. Hinkle to approve the event application and the bond fee waiver for the Proven Ministries Skeet Shoot Fundraiser. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Jones-yes (remotely via telephone); Mr. Carter-yes.

Chippy Hippy Vintage Market Event Application

Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve the event application and the bond fee waiver for the Chippy Hippy Vintage Market. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Jones-yes (remotely via telephone); Mr. Carter-yes.

Oakville Ruritan Building

Motion made by Mr. Hipps, seconded by Mr. Hinkle to allow the Appomattox Community and Disaster Relief Organization to use the Oakville Ruritan building owned by the County. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Hogan-no; Mr. Jones-yes (remotely via telephone); Mr. Carter-yes.

School Appropriation Request – School Construction Assistance Program (SCAP) Grant Award in the amount of \$4,500,000.00

Motion made by Mr. Carter, seconded by Mr. Hogan to authorize staff to advertise and schedule a Public Hearing for October 16, 2023 to receive public comments on the appropriation of SCAP grant funds received from the Department of Education in the amount of \$4,500,000.00. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Hogan-no; Mr. Jones-yes (remotely via telephone); Mr. Carter-yes.

COMMITTEE APPOINTMENTS

Library Board of Trustees Appointment

Motion made by Mr. Jones (remotely via telephone), seconded by Mr. Hogan to appoint Mrs. Madeline Abbitt to fill the unexpired term ending June 30, 2026 as the Piney Mountain District representative on the J. Robert Jamerson Memorial Library Board of Trustees. Chairman Carter called for a roll call vote: Mr. Hipps-no; Mr. Hinkle-no; Mr. Hogan-yes; Mr. Jones-yes (remotely via telephone); Mr. Carter-yes.

CONSENT AGENDA

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

FY 2023

September 13, 2023	\$7,243.71
September 14, 2023 - CSA	\$3,038.00
TOTAL - FY 2023:	\$10,281.71

FY 2024

September 5, 2023	\$36,283.89
September 15, 2023 - CSA	\$104,627.80
September 18, 2023	\$372,338.79
TOTAL - FY 2024	\$513,250.48

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:
August 21, 2023 Regular Scheduled Meeting

Commissioner of the Revenue Refund Requests

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item **1209-5803 Refunds** in the FY 2024 operating budget:

- 1) Refund Lori A. Moyer **\$145.12** for 2023 Personal Property taxes. She resides in Wythe County and is being taxed there.
 - 2) Refund Eddie Scott Coolbeth **\$99.10** for 2023 Personal Property taxes. He sold the personal property in December, 2022.
 - 3) Refund Movement Mortgage **\$101.45** for 1st half Real Estate taxes for Jared R. & Megan A. Swing. He qualifies for the veteran's exemption.
 - 4) Refund JES Construction, LLC **\$14,608.39** for 2021, 2022 and 2023 business Personal Property taxes. The company's tax firm sent the personal property tax filing in for these years under two different company names, (JES Construction, LLC and JES Evergreen, LLC).
- STAFF RECOMMENDATION: Consider the above refunds. Transfer by consent from the General Fund and supplement \$14,954.06 to 1209-5803. No new local funds are required.

Carry-Forward Funds Request to FY 2024 Budget

Please re-appropriate the following FY 2023 carry-forward funds to the FY 2024 operating budget:

Board of Supervisors

1101-5815	ARPA Funding	\$95,085.00
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Sheriff's Department

3102-5804	TRIAD (Donations Only)	\$1,624.58
3102-5810	Equipment (Donations)	\$800.00
3102-5812	Canine Supplies (Donations)	\$1,200.00
3102-5815	DCJS COVID Grant	\$262,229.96

DARE

3106-5401	Office Supplies	\$4,164.74
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Animal Control

3501-5413	Spay/Neuter Program	\$14,443.62
3501-5804	Donations	\$10,160.11

911 Dispatch

3606-5811	Radio Feasibility	\$51,000.00
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General Properties

4302-3004	Repairs/Maintenance	\$19,488.01
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Sports Complex

7101-7001	Equipment	\$12,926.00
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Tourism

7104-6009	Tourism	\$3,990.00
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Economic Development

8105-6007	Special Projects	\$22,813.76
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Capital Projects

9104-7014	County Capital Projects	\$294,228.00
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STAFF RECOMMENDATION: No new local funds are required.

Children's Services Act (CSA)

Please supplement by consent and appropriate the following to the **FY 2023** operating budget:

5310-3001	Professional Services	\$2,888.00
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RE: Reimbursement from Impact Living Services for overpayment.

STAFF RECOMMENDATION: No new local funds are required.

CSA - FY 2023 Budget

The CSA Coordinator appeared before the Board several months ago to provide an update on program expenses with a breakdown of what services are costing the County. Every year, the County is seeing an increase in services and associated costs. In FY2023, the expenses totaled \$1,853,971 in which the State reimbursed \$1,592,376 of those expenses leaving a balance of \$261,744.84 as the locality's expense.

STAFF RECOMMENDATION: Please transfer by consent from the General Fund \$261,744.84 and supplement to 5310-3001 (Professional Services) in the FY23 budget. New local funds.

Animal Shelter Operations

Please supplement by consent and appropriate the following to the **FY 2024** operating budget:

3501-3001	Professional Medical Services	\$307.78
3501-5413	Spay/Neuter Program	\$1,390.00
3501-5804	Donations	\$50.00

TOTAL:		\$1,747.78
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RE: Restitution rec'd from D. Watson for medical services (\$307.78); Funds received through adoptions (\$1,390.00); Donations received for Animal Shelter (\$50.00).

STAFF RECOMMENDATION: No new local funds are required.

Sheriff's Department

In the Sheriff's Department operating budget, the traffic safety over-time line item, which is used for overtime payment for the Deputies working radar, is overspent by \$30,060.30. This line item can be supplemented from the Fines & Forfeitures excess revenue funds over budgeted projection.

STAFF RECOMMENDATION: Please consider approval and transfer by consent \$30,060.30 from the Court Fines fund and supplement to 3102-1007 Traffic Safety OT for the FY 2023 operating budget.

Sheriff's Department

Please supplement by consent and appropriate the following to the **FY 2024** operating budget:

3102-1002	Overtime	\$794.05
3102-5408	Vehicle Equip/Gas Supplies	\$7,305.53
3102-7001	Equipment	\$427.00

TOTAL:		\$8,526.58
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RE: Reimbursement from Appomattox County High School for security performed by deputy at LCA/ACHS benefit game (\$794.05); Reimbursement from VACORP for damages to a 2021 Dodge Durango (\$7,305.53); Reimbursement from Fire & Safety for incorrectly billed invoice (\$427.00).

STAFF RECOMMENDATION: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following to the **FY 2024** operating budget:

7301-5401	Office Supplies	\$317.25
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RE: Reimbursement for library fees (\$317.25).

STAFF RECOMMENDATION: No new local funds are required.

Circuit Court

Please transfer by consent **\$163.74** from **1101-5804 Operating Reserve to 2101-5201 Postage** in the **FY 2023** operating budget.

STAFF RECOMMENDATION: Transfer requested funds and supplement by consent to 2101-5201 Postage. No new local funds are required.

Waterline Expenses

Please supplement by consent and appropriate the following to the **FY 2023** operating budget:

082-1800-5898	Water (Wholesale)	\$10,739.14
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RE: Reimbursement from the Town of Appomattox for waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Department of Social Services

Please supplement by consent and appropriate the following to the **FY 2024 operating budget:**

015-5301-2002	VRS	\$13,963.73
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015-5301-2006	Group Life	\$922.15
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015-5301-2002	ICMA-RC	\$1,372.99
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TOTAL:		\$16,258.87
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RE: Reimbursement from DSS for August, 2023 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve the Consent Agenda, as presented. Chairman Carter called for a roll call vote: Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Hogan-yes; Mr. Jones-yes (remotely via telephone); Mr. Carter-yes.

ATTORNEY'S REPORT

Proposed Change to Ordinance §19.6-41 Authority to Grant Administrative

Variances – All administrative variances will go through the Board of Zoning Appeals.

Division 3 - Board of Zoning Appeals and Procedures

§ 19.6-41 Reserved

All board members present and remotely via telephone agreed to authorize staff to advertise and schedule a Public Hearing for October 16, 2023 to receive public comments.

ADMINISTRATOR'S REPORT

- Department Reports
- Tour of ACHS & APS
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REPORTS AND INFORMATIONAL ITEMS

- School Financial Report
- Tour of ACHS and APS

SUPERVISOR CONCERNS

Mr. Hipps stated that he hopes that Mrs. Madeline Abbitt understands and agrees with the expressed desires of what our constituents clearly stated they wanted in the Library.

Mr. Hinkle stated he had the same concerns as Mr. Hipps concerning the appointment of Mrs. Abbitt. Also, a constituent has requested that the Animal Control officers do more with feral cats and Ms. Joetricia Humbles asked that her letter be read because she couldn't attend and Mr. Hinkle addressed some of her concerns.

Mr. Hogan stated he was glad to see the report that came back from the LGIP on the investment of County funds and thanked the Treasurer and County Administrator for looking into this.

ADJOURNMENT

Motion made by Mr. Hinkle, seconded by Mr. Carter and carried with all other members present, voting yes to adjourn at 7:12 p.m.

Samuel E. Carter, Chairman